

editorial policy

We welcome submissions from academic researchers, policymakers and practitioners within the scope and remit of the Journal.

Those interested in submitting to the journal should consult this general Editorial Policy and the specific policy contained here for each journal section. Please also consult BOTH the Editorial Policy and Submission Guidelines which provides practical information on format and other requirements. The Editorial Policy and Submission Guidelines are reviewed regularly.

Table of Contents

[General Editorial Policy 6](#_Toc123823674)

[Section Policies 8](#_Toc123823675)

[Academic Articles 8](#_Toc123823676)

[Book Reviews 10](#_Toc123823677)

[Policy Reviews 12](#_Toc123823678)

[Perspectives on Practice 14](#_Toc123823679)

[New Voices 16](#_Toc123823680)

[Review Process 17](#_Toc123823681)

[Review Process – Academic Articles 17](#_Toc123823682)

[Review Process – Book & Policy Reviews 18](#_Toc123823683)

[Review Process – Perspectives on Practice 18](#_Toc123823684)

[Review Process – New Voices 19](#_Toc123823685)

# General Editorial Policy

The Irish Journal of Arts Management and Cultural Policy is a peer reviewed, open access e-journal publishing original research on the arts and cultural sector in Ireland/Northern Ireland.

The journal aims to:

* Disseminate high quality, recent academic research in an accessible format on all aspects of arts management and cultural policy with specific reference to the Republic of Ireland and / or Northern Ireland;
* Serve as an educational resource for arts management and cultural policy professionals, and students studying related topics;
* Support the skill development of professionals working in the arts and cultural sector;
* Encourage debate on topical issues related to arts and cultural management/policy;
* Support and grow a vibrant Irish / Northern Irish research community, allowing for the exchange of ideas and promoting research collaborations between individuals and organisations.

The Irish Journal of Arts Management and Cultural Policy publishes original research on the arts and cultural sector in Ireland; cultural policy; arts and cultural management; creative producing and curating; cultural tourism and the creative industries; cultural economics; heritage and museum studies; governance; marketing, audience development; arts and / or cultural participation; philanthropy/ fundraising; cultural finance; administration; production/ consumption; and arts and education.

In addition to the publication of original research, the Journal provides a space for review of policy initiatives, reports and conferences as well as scholarly book reviews. The Journal highlights emerging research from the wealth of student work at MA level and from other early career researchers on the island and provides an opportunity for managers and policymakers to reflect on contemporary policies and practices shaping the cultural sector here.

The Journal fills a much-needed space for theoretical and practitioner reflection on issues of cultural policy and arts management in Ireland. It was initiated at the School of Art History and Cultural Policy, University College Dublin (UCD) in 2013. Its Editorial Board represents a broad range of academic institutions on the island of Ireland. Its membership draws from a range of fields of research reflective of the broad, diverse and interdisciplinary field of the journal’s scope.

Our desire is to provide a diverse, representative and inclusive platform for academics and emerging researchers, practitioners and policymakers to engage with questions of policy and management on cultural issues across the island of Ireland.

There are five sections to the Journal:

* **Academic Articles:** peer-reviewed academic papers based on original research
* **Book Reviews:** research and practice book reviews
* **Policy Reviews:** analysis of topical policies, conferences and reports from Northern Ireland and the Republic of Ireland; international, EU and UK policy reviews with highlighted implications for Northern Ireland and the Republic of Ireland
* **Perspectives on Practice**: observations from practitioners; evaluative case studies and practitioner interviews
* **New Voices:** a section devoted to **short summary articles** drawing from original research work at Master and MLitt level as well as some early PhD work.

All submissions to all sections of the Journal must comply with both the Editorial Policy and Submission Guidelines.

Contact details for the Editorial Board and their responsibilities are available on the Journal website. Contributors with any queries about submission should contact the relevant Editorial Board member.

The rest of this document explains the editorial policy for each section of the Journal and also the review process. Please take note that the review and submission process varies depending on Journal section.

# Section Policies

## Academic Articles

IJAMCP publishes peer-reviewed academic articles based on original research relevant to the broad field of arts management and cultural policy with a specific focus on or relevance to the Republic of Ireland and/ or Northern Ireland.

While broad-based, the Journal supports and encourages an interdisciplinary field. Research articles are welcomed on:

* + cultural policy
  + arts and cultural management
  + arts and / or cultural participation
  + arts education
  + arts marketing
  + audience development
  + creative and / or cultural industries
  + cultural / creative entrepreneurship
  + cultural diplomacy and international exchange
  + cultural economics and finance
  + cultural production / consumption
  + cultural work
  + cultural tourism
  + cultural regeneration
  + culture and sustainability
  + governance and administration
  + heritage and museum studies
  + philanthropy / fundraising
  + public art and public realm
  + research methods and pedagogies of the field
  + screen, digital, and media studies
  + other art form specific studies as related to arts management and cultural policy

Only previously unpublished research and work not under consideration by another journal will be considered for inclusion.

As an interdisciplinary field, a range of methodological approaches are acceptable. Qualitative and quantitative research are welcomed and scholars may submit work informed by a range of disciplines and study areas.

Submissions will be considered from any researcher worldwide. Independent scholars are encouraged as well as collaborative and co-authored submissions.

Authors may submit a range of work of different lengths, all of which will be subject to academic peer review:

* + Research articles should be between 5,000 and 10,000 words.
  + Short research essays, case studies and position or working papers of between 4,000 and 6,000 words are also accepted.

Ordinarily at least one paper will be published in this section of the Journal.

* + All submitted papers should comply with the Submission Guidelines at the time of submission.

## Book Reviews

IJAMCP publishes reviews of books that offer insight and relevance to the arts and cultural sector in Northern Ireland and Republic of Ireland. The majority of texts reviewed are research publications however, we also welcome reviews of practice books and histories that fit within the remit of IJAMCP.

The Editorial Board welcomes book reviews (or proposals for book reviews) that explore the following areas:

* + cultural policy
  + arts and cultural management
  + arts and / or cultural participation
  + arts education
  + arts marketing
  + audience development
  + creative and / or cultural industries
  + cultural / creative entrepreneurship
  + cultural diplomacy and international exchange
  + cultural economics and finance
  + cultural production / consumption
  + cultural work
  + cultural tourism
  + cultural regeneration
  + culture and sustainability
  + governance and administration
  + heritage and museum studies
  + philanthropy / fundraising
  + public art and public realm
  + research methods and pedagogies of the field
  + screen, digital, and media studies
  + other art form specific studies as related to arts management and cultural policy

Books that are not directly focused on research and practice taking place in or about Northern Ireland and the Republic of Ireland can be considered for review but the reviewer should orient their review to what contribution the publication might make in relation to relevant study and practice on the island (in keeping with Journal aims).

Only previously unpublished reviews and work not under consideration by another journal will be considered for inclusion.

The Editorial Board both selects books for review and contacts suitable reviewers directly. It also welcomes suggestions directly from individuals wishing to review books and approaches from publishers who wish to propose a publication for review. Please see notes below on the process of seeking a review (as author, publisher or reviewer).

Submissions will be considered from any researcher worldwide. Independent scholars are encouraged as well as collaborative and co-authored submissions. Book reviews will generally be between 1,000 and 2,500 words in length.

Ordinarily at least one and no more than three papers will be published in this section of the Journal.

All submitted papers should comply with the Submission Guidelines at the time of submission.

### Notes on seeking a Book review:

If you are an academic press and wish to submit a book for review to IJAMCP –

1. Contact the Book Reviews Section Editor via email with the details of the book you wish to have reviewed.
2. If the book is accepted for review, the Book Reviews Section Editor will contact a suitable reviewer or publicise the publication on a list of nominated books for review..
3. Once informed of the review, please send an e-book or hard copy of the book for review directly to the postal address of the reviewer.
4. The Editorial Board will direct you to an electronic copy of the review when published.

If you are an author and wish to submit a book for review to IJAMCP –

1. Please contact your publisher and ask them to contact the Book Reviews Section Editor as above.
2. Please do not send your book directly to IJAMCP or procure a reviewer for your book.

If you are a reviewer and wish to review a book for IJAMCP –

1. Contact the Book Reviews Section Editor via email with the details of the book you wish to have reviewed and a short academic/ professional CV or statement indicating your interests in reviewing that particular book.
2. If your review proposal is accepted, please send on the full bibliographical details of the book, the contact details of the publishing house and your own postal address. The Editorial Board will then contact the publishing house and request a hard copy of the book for review to be sent directly to you.
3. If you do not have a particular book in mind but wish to be considered for potential reviews, IJAMCP regularly publicises the list of books seeking reviewers. Individual reviewers may contact the Book Reviews Section Editor directly about this list, providing a short academic/professional CV or statement as above.

## Policy Reviews

For its Policy Review section, IJAMCP welcomes analysis of topical policies, conferences and reports from Northern Ireland and the Republic of Ireland; international, EU and UK policy reviews with highlighted implications for Northern Ireland and the Republic of Ireland

Policies are here defined as a formally written strategy or plan of action that is wholly, or in part related to, creativity, arts, culture and heritage. It can be either state or non-state initiated, but it must exist in the public domain.

Policy Reviews will be accepted that examine or analyse the following:

* + National, governmental or cross-border policies, plans, reports, survey findings, consultation processes
  + Policies, plans, reports and associated consultation or survey processes initiated or led by arms-length public bodies, local, national and international agencies (such as arts, heritage, museums or crafts councils, investment and tourism bodies)
  + Policies, plans, reports and association consultation or survey processes initiated or led by representative or development bodies, networks or trade unions at local, national, European or international level
  + Institutional policies with significant implications and insights to wider state-level, disciplinary or industry policy or practice;
  + Key conferences initiated by any state, arms-length or representative body, university or institution in which the proceedings (all or in part) have explored, articulated or challenged an aspect of relevant policy or policy recommendations
  + International, European, UK or other policy not initiated on the island of Ireland but with implications for policy and practice within the scope of the journal.

Only previously unpublished reviews and work not under consideration by another journal will be considered for inclusion.

The Editorial Board both selects policies for review and contacts suitable reviewers directly. It also welcomes suggestions directly from individuals wishing to review particular policies, reports and conferences and approaches from agencies and institutions who wish to propose a policy, etc for review. Please see notes below on the process of seeking a review.

Submissions will be considered from any researcher worldwide. Independent scholars are encouraged as well as collaborative and co-authored submissions.

Submissions are also welcomed from practitioners, artists and policymakers.

Reviewers are asked to provide a short biographical statement of 50 words maximum, in particular declaring any interest in relation to the policy under review.

Authors may submit policy reviews in a range of forms:

* + Formal, critical appraisal or critique of a new or current policy
  + Comparison of policies in different countries/locations, disciplines, or over different periods of time
  + Report on conference proceedings

Policy reviews will generally be between 1,000 and 2,500 words in length.

Ordinarily at least one and no more than three papers will be published in this section of the Journal.

All submitted policy reviews should comply with the Submission Guidelines at the time of submission.

### Notes on seeking a Policy review

If you are an agency, department, body or institution and wish to submit a policy, etc for review to IJAMCP –

1. Contact the Policy Reviews Section Editor via email with full details of the policy, report, plan or conference you wish to have reviewed. This should include details of its public accessibility and digital links to relevant documents.
2. If the policy, etc is accepted for review, the Policy Reviews Section Editor will contact a suitable reviewer or publicise the policy on a list of nominated policies for review.
3. The Editorial Board will direct you to an electronic copy of the review when published.

If you are the author of a policy or report and wish to propose it for review, to IJAMCP –

1. Please ask the organising or commissioning body or agency to contact the Policy Reviews Section Editor as above.
2. Please do not send policy details directly to IJAMCP or procure a reviewer.

If you are a reviewer (academic, artist, practitioner or policy-maker) and wish to review a policy for IJAMCP –

1. Contact the Policy Reviews Section Editor via email with the details of the policy you wish to review and a short academic/ professional CV or statement indicating your interests in reviewing that particular policy, etc. and the full details as above.
2. If you do not have a particular policy in mind but wish to be considered for potential reviews, IJAMCP regularly publicises the list of policies seeking reviewers. Individual reviewers may contact the Policy Reviews Section Editor directly about this list, providing a short academic/professional CV or statement as above.

## Perspectives on Practice

In keeping with the general editorial policy, IJAMCP provides space for showcasing current practice in arts and heritage management, cultural policy and relevant dimensions of all forms of creative and cultural practice. This is principally done through authored observations from practitioners; evaluative case studies and edited practitioner interviews. Consequently, almost all published work in this section is authored by arts managers, artists, policymakers and not academics.

Topics or themes should be relevant to the scope of IJAMCP and concerned with the practice, management and policy around arts, culture and heritage on or related to the island of Ireland. Submissions should **not** be considered an opportunity for promotion of a particular practice or organisation rather they should give insight to the context in which arts, culture and heritage is practiced and presented. Further, they should also offer reflection or appraisal of approaches and provide stimulus for further discussion both within these sectors and in stimulating a combined debate involving both researchers and practitioners.

Only previously unpublished writing and work not under consideration by another journal will be considered for inclusion.

The Editorial Board both receives submissions and contacts individuals directly to invite submissions. Interested contributors are encouraged to look at past examples from this section of the Journal and to first contact the Section Editor to discuss their plans.

Submissions are welcome from professionals in all areas of professional and voluntary arts, culture and heritage and policy sectors. Professionals can be located or come from anywhere in the world as long as the focus of the contribution is in keeping with the Journal’s aims and scope.

Most submissions are written by practitioners. Practice researchers should ordinarily submit work on their practice as academic articles for peer review. The exception to this for this section are edited interviews.

Authored, co-authored or multi-authored submissions are welcome. All authors must be named.

Authors should ensure all named co-authors, or contributing parties (organisations, employers, interviewees) have given their permission and agreed any draft text BEFORE submission.

Contributors are asked to provide a short biographical statement of 50 words maximum to ensure the author’s positionality at the time of writing can be clearly recognised.

Types of submission vary but can include:

* + reflective essays on approaches in management, practice and policy; case study examinations of particular approaches
  + evaluative studies of programmes
  + interviews or conversations between key figures or practitioners
  + Historic reviews
  + the reproduction of particular keynote addresses from industry events provocations and observations

Perspectives on Practice contributions will generally be between 1,000 and 3,000 words in length.

Ordinarily at least one and no more than three papers will be published in this section of the Journal.

All submitted Perspectives on Practice should comply with the Submission Guidelines at the time of submission.

## New Voices

The Irish Journal of Arts Management and Cultural Policy is committed to reflecting a wider and more varied range of voices engaging with questions of policy and cultural management on the island of Ireland. One strand among these voices is the often excellent analysis to be found in theses at taught Masters and MLitt level in third level institutions and produced by early doctoral candidates. In this section, we offer an opportunity for the best of this work to be disseminated in a way that can have real impact, and stimulate further research on the given topic.

Postgraduate programme directors and academics working on relevant programmes are asked to encourage former students and early doctoral candidates who have demonstrated exceptional research and analytical quality to submit short, synoptic articles for publication in the Journal. Graduated students may also self-nominate.

The overall aim of these pieces will be to provide a concise description of the research project, combined with a clear statement of the implications for policy or practice. Selection of suitable articles will be made by the Editorial Board, whose decision will be final.

Research articles are welcomed in any field and topic cognate with the journal’s aim and scope.

Only previously unpublished research and work not under consideration by another journal will be considered for inclusion.

Eligible articles will draw from a Masters level thesis (level 9) completed in the previous two academic years; and will demonstrate a high level of academic achievement  (generally at 2:1 or first class-level); OR will represent early stage critical literature review or early research by doctoral candidates (usually in their first year of study).

As an interdisciplinary field, a range of methodological approaches are acceptable. Qualitative and quantitative research are welcomed and scholars may submit work informed by a range of disciplines and study area.

While the majority of contributors will be from institutions on the island of Ireland, submissions will be considered from students of any institution worldwide who meet the standards and eligibility and can meet the scope and aims of the journal.

New Voices contributions will generally be no more than 3,000 words in length.

Ordinarily at least one and no more than five papers will be published in this section of the Journal.

All New Voices contributions should comply with the Submission Guidelines at the time of submission.

# Review Process

All submissions to the Journal go through editorial and peer review. As the nature of each section and the type of contributor varies, we have slightly different approaches for each section.

## Review Process – Academic Articles

Academic articles are appraised through anonymous peer review.

Unsolicited submissions will be considered year-round. There is no deadline for submissions however contributors aiming to feature their work in a particular issue are encouraged to contact the Section Editor to discuss before submission.

Overseen by the Section Editor(s), the Journal’s Editorial Board evaluate every submitted paper. If the paper does not meet the required format or academic criteria; or if the topic and content does not fit within the focus of the Journal, it may be directly returned instead of being submitted to the review process. Authors are informed of this approximately 4 to 6 weeks after submission of the paper.

Up to three experts review each manuscript. Experts are selected through a combination of both author and Editorial Board recommendation. The reviewing follows a standardised procedure with a marking sheet that allows for scoring against the Journal’s criteria and comment on aspects of the submitted work.

The results of the reviews are initially reviewed by the Editorial Board. This is to ensure there is agreement with the review process regarding whether or not a paper should proceed to editing and publication or not. It is then sent to the author along with an editorial decision letter.

Papers may be accepted; possibly subject to revision requirements; or rejected / returned. This process can take up to 4 – 6 months. Should the paper need substantial revisions, revised papers may be reviewed once again by the Editorial Board and in some cases a reviewer. This process takes approximately 4 weeks. The authors are informed about the decision on the definitive acceptance of the paper; final small changes may be requested.

The Section Editor(s) will liaise with the author on the copyedit process and to ensure the submission is in keeping with the Submission Guidelines.

### Review criteria - Academic articles

The review criteria for academic articles are:

* relevance to journal’s aims and readership
* originality of research
* quality of critical analysis
* soundness of methodology
* grounding in existing literature
* contribution to the field
* readability (presentation, stylistic form)

## Review Process – Book & Policy Reviews

Book and Policy Reviews are reviewed as anonymous submissions by the Editorial Board. Where appropriate, additional expertise is called upon.

Book and policy reviews must be assigned to a reviewer by the Section Editor before they are submitted. Ordinarily unsolicited book and policy reviews will not be considered. The first step in being assigned a book to review is to contact the Section Editor either to select a book or policy from the review list or to request to review a particular publication, policy or report. The deadline for submission once assigned a book or policy review will vary and should be agreed with the Section Editor in advance.

Overseen by the Section Editor(s), the Journal’s Editorial Board evaluate every submission to book and policy reviews. If the review does not meet the required format or academic criteria; or if the approach does not fit within the focus of the Journal, it may be directly returned. Book and policy reviews may be accepted; possibly subject to revision requirements; or rejected / returned. Authors are informed of this approximately 4 to 6 weeks after submission of the review.

Should the review need substantial revisions, revised submissions may be reviewed once again by the Editorial Board. Reviewers are usually given 4 weeks to complete any revisions. The authors are informed about the decision on the definitive acceptance of the paper; final small changes may be requested. The Section Editor(s) will liaise with the author on the copyedit process and to ensure the submission is in keeping with the Submission Guidelines.

### Review Criteria - Book & Policy Reviews

The review criteria for book and policy reviews are:

* relevance to journal’s aims and readership
* quality of critical analysis
* readability (presentation, stylistic form)

## Review Process – Perspectives on Practice

Due to their nature, Perspectives on Practice are not reviewed anonymously. They are reviewed by the Editorial Board and additional peer and academic expertise is called upon for additional review if necessary.

The majority of submissions to this section are professionals (artists, managers, policymakers). The review process is tailored accordingly and the Section Editor works with contributors to ensure it meets the appropriate standard and the Journal aims. This means authors may wish to ask for guidance before submission.

Unsolicited submissions will be considered but all potential contributors are encouraged to review previous contributions to ensure they understand the type of contributions sought. There is no deadline for submissions however contributors aiming to feature their work in a particular issue are encouraged to make contact with the Section Editor to discuss before submission.

Overseen by the Section Editor(s), the Journal’s Editorial Board evaluate every submitted Perspectives on Practice paper. If the review does not meet the required format or academic criteria; or if the approach does not fit within the focus of the Journal, it may be directly returned. Submissions may be accepted; possibly subject to revision requirements; or rejected / returned. Authors are informed of this approximately 4 to 6 weeks after submission of the paper.

Should the paper need substantial revisions, revised submissions may be reviewed once again by the Editorial Board. Authors are usually given 4 weeks to complete any revisions. The authors are informed about the decision on the definitive acceptance of the paper; final small changes may be requested. The Section Editor(s) will liaise with the author on the copyedit process and to ensure the submission is in keeping with the Submission Guidelines.

Authors to this section should note the obligation to secure any permissions and text approval BEFORE they submit their work for review. The IJAMCP review process does not include consultation with co-authors or participating organisations.

### Review Criteria - Perspectives on Practice

The review criteria are:

* relevance to journal’s aims and readership
* quality of critical analysis
* readability (presentation, stylistic form)

## Review Process – New Voices

Due to the nature of the contributors and the need for additional guidance, New Voices submissions are not reviewed anonymously. They are reviewed by the Editorial Board and additional peer and academic expertise is called upon for additional review if necessary.

The majority of submissions to this section are recent Masters students. The review process is tailored accordingly and the Section Editor works with contributors to ensure it meets the appropriate standard and the Journal aims. Additional guidance is given in the Submission Guidelines to help authors refine their paper before submissions. Authors may also wish to ask for guidance from their former Programme Directors or dissertation supervisors before submission.

Unsolicited submissions will be considered but all potential contributors are encouraged to review previous contributions to ensure they understand the type of contributions sought. There is no deadline for submissions however contributors aiming to feature their work in a particular issue are encouraged to make contact with the Section Editor to discuss before submission. Please also take note of the time limit of two years from completion of studies for Masters/MLitt students.

Overseen by the Section Editor(s), the Journal’s Editorial Board evaluates every submitted New Voices paper. Consideration is given to the status of this work as written by new researchers. Where possible, reviews will seek to offer guidance on improving the work. However, if the paper does not meet the required format or academic criteria; or if the approach does not fit within the focus of the Journal, it may be directly returned. Submissions may be accepted; possibly subject to revision requirements; or rejected / returned. Authors are informed of this approximately 4 to 6 weeks after submission of the paper.

Should the paper need substantial revisions, revised submissions may be reviewed once again by the Editorial Board. Authors are usually given 4 weeks to complete any revisions. The authors are informed about the decision on the definitive acceptance of the paper; final small changes may be requested. The Section Editor(s) will liaise with the author on the copyedit process and to ensure the submission is in keeping with the Submission Guidelines.

### Review Criteria - New Voices

Review criteria are assessed at an appropriate standard for recent graduate research:

* relevance to journal’s aims and readership
* originality of research
* quality of critical analysis
* soundness of methodology
* grounding in existing literature
* contribution to the field
* readability (presentation, stylistic form)